



## How to get online as a Referee...

**Referees can access the following information through their County website.**

- **Check their contact details**
- **Enter Weekly Behavior marks for Full Time fixtures you officiate**
- **Feedback on what services you would like**

### **Coming Soon**

- **Maintain closed dates and availability**
- **On-line discipline reporting**
- **Maintain list of officiated matches**
- **View and accept County Cup appointed Matches**

**In order to access the secure area t you will need to firstly request access to Member's services. If you require any assistance email [GetOnline@TheFA.com](mailto:GetOnline@TheFA.com)**

**Step 1:** Locate your FAN (NPD) and latest registration number. These are displayed on your receipt which you will have received from your Parent County FA once you have registered for the latest season. The 'ID' is your FAN.

RECEIPT							
Your Name						Receipt No: 10,000	
Your Address						Date: 18/06/2008	
Your Address						<b>ID: XXXXXXX</b>	
Your Address							
Your Address							
Your Address							
Date	Description	Quantity	Unit Price	Allocated	VAT	Total	
<b>Affiliation</b>							
18/06/2008	Referee Registration 2008-2009 <b>XXXXXXX</b>	1	15.00	15.00	£0.00	£15.00	

**Step 2:** Open Internet Explorer and enter your chosen counties website address into the web address bar. (Example below will be using [www.gloucestershirefa.com](http://www.gloucestershirefa.com)).

**Step 3:** Click on the 'Member's' section of the website.





**Step 3:** Click on the 'Request Access' menu item in the left hand menu.

Home » Members
<b>Member Login</b>
Forgotten Details?
<b>Request Access</b>

**Step 4:** Click on the 'Referee' menu item in the left hand menu.

<b>Member Login</b>
<b>Request Access</b>
Club Official
League Official
<b>Referee</b>
Coach


**Step 5:** Enter your FAN (NPD) and Registration Number into the spaces provided and click **Submit**.

<b>F A N</b>	<input type="text" value="XXXXXXXX"/>	(NPD)
<b>Registration No.</b>	<input type="text" value="XXXXXXXX"/>	
	<b>Submit</b>	

**Step 6:** Enter your email address in the space provided and click **Confirm**.

NPD/FAN	<input type="text" value="XXXXXX"/>	
First Name	<input type="text" value="Craig"/>	
Last Name	<input type="text" value="Grandy"/>	
Referee	<input type="text" value="Scotty G. Grandy"/>	
Level	<input type="text" value="1"/>	
Email Address	<input type="text" value="Enter Email Address here"/>	<b>Confirm</b>

**Step 7:** Your login details will now have been emailed to the specified email address. This will contain your FAN and password which you will need to login.

	<b>Gloucestershire County FA</b> DEVELOPING FOOTBALL FOR EVERYONE
<b>Members' Services Request Access Confirmation</b>	
Dear 'Your Name',	
Thank you for using our Request Access Services.	
You can now use your new FAN Number and password below to gain access to Members' Services. Go to <a href="http://www.gloucestershirefa.com/MembersServices">http://www.gloucestershirefa.com/MembersServices</a> now to see what you can do.	
Your FAN Number : <b>XXXXXXXX</b>	
Your password : <b>XXXXXXXX</b>	

***Please use the Feedback tool within Members Services to tell us what other services you would like to be available.***